



Welcome to St Michael's Nurture Nursery



Information Booklet

Tel: 024 76494171

Email address:

ChildrenFamilyCentre@stmichaels.covmat.org

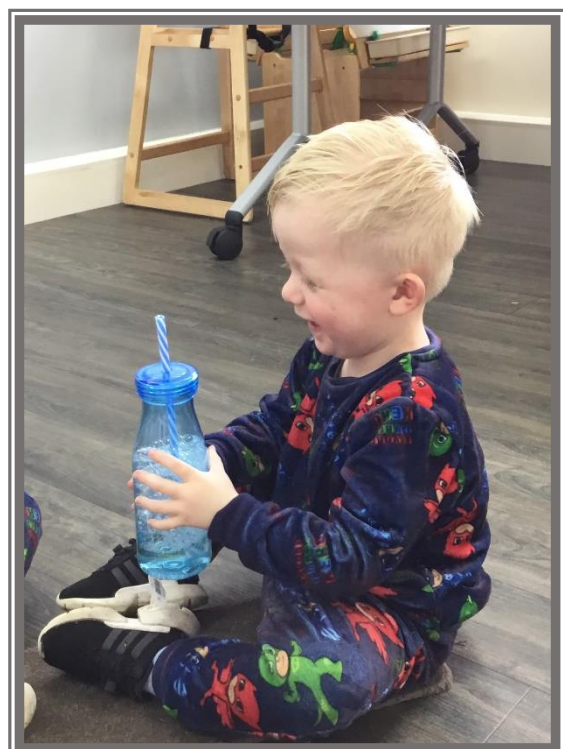
Our Nurture Nursery provides high quality provision for children aged 2-3 years. We are part of St Michael's Children and Family Centre, a Warwickshire County Council funded Children and Family Centre, offering services to the local community. We are registered and inspected by Ofsted, please ask for a copy of our inspection report for further information. All of our children and parents are welcome to access Children and Family Centre services, our current timetable is available from reception.

Our Nurture Nursery provides an opportunity for your child to grow in confidence whilst supporting them in the transition from home to nursery. They learn how to mix with other children and become more independent in preparation for their journey to another setting or school. This is supported by a team of caring, friendly, experienced and highly skilled nursery practitioners.

Below are some frequently asked questions which will help you find out more about our provision. If there is something else you want to ask, please feel free to speak to a member of the nursery team.

What will my child do whilst at St Michael's Nurture Nursery?

At St Michael's Nurture Nursery we recognise that a child's experience in the early years has a major impact on their future life chances. We are therefore committed to providing good quality care and education for children aged 2-3 years. Your child will develop and learn through a variety of play experiences in line with the Early Years Foundation Stage (EYFS) to meet their individual needs. The EYFS states: 'Children develop quickly in the early years and a child's experiences between birth and five have a major impact on their future life chances. A secure, safe and happy childhood is important in its own right. Good parenting and high quality learning together provide the foundation children need to make the most of their abilities and talents as they grow up.' (EYFS 2012). We work with parents and carers to ensure that children attending our setting get the best possible start in life.



Will I be involved in my child's care and education?

We see the development and education of your child as a partnership between yourselves and us. As parents/carers you are your child's primary carers and teachers. We very much value any shared information about your child that will enable us to plan for their development as well as contributing to assessment and development records.

Information about your or your child will be treated with the strictest confidence. Please remember to update contact details with us as soon as any changes occur; particularly telephone numbers which may be needed in an emergency.

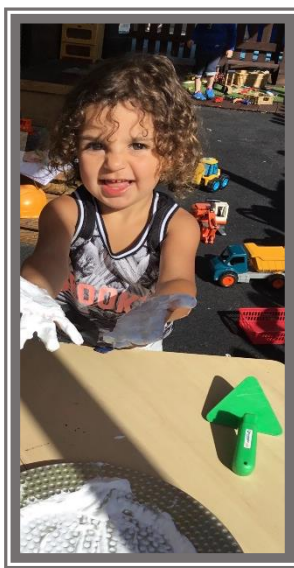
Our whole provision is carefully planned and structured to support your child's learning and development. We provide a wide range of indoor and outdoor experiences as children need to be actively involved in the world around them.

Children's personal, social and emotional development (PSED) is central to their learning as they develop and learn best when they feel comfortable, safe and secure. Whilst playing they will begin to make relationships with other children and the nursery staff. We operate a key person system, where each child is allocated a key member of staff who will make a special relationship with your child and your family.

What clothes should my child wear?

We ask you to bring your child's belongings (spare clothes etc.) in a bag. Your child will be given a name tag to attach to their bag. We would be grateful if you could put their name on as many of their belongings as possible. We have aprons for the children to wear for activities, but the children do get messy or have toileting accidents, we therefore ask you to provide plenty of spare clothes. Please send them in appropriate clothing and footwear to cope with our ever-changing weather; **we go outside every day; this is a requirement of the EYFS.**

**Please do not send your child in their best clothes.
They will be involved in messy indoor and outdoor activities.**



How do you record my child's progress?

During their time with us all children are observed whilst playing. Through observations of children's interests, staff plan a variety of experiences, resources and activities to enable your child to progress towards the next stages of their development and enhance their learning. Your child's key person is mainly responsible for monitoring their progress. We use Tapestry online learning journal to record children's learning and development, Tapestry builds a very special record of a child's experiences. Using photos, videos, and diary entries, along with information from home, it 'weaves' a story of the child and how they grow and develop whilst in Nurture Nursery. The Tapestry platform works seamlessly to enable these memories to be kept as a permanent record of each child's unique journey. Between the ages of 24-36 months we will consult with you to provide a written summary of your child's development.

Will my child get a drink or snack during their session?

At St. Michael's Children and Family Centre we consider snack times to be an important part of our day. Eating represents a social time for children and adults and helps them to learn about healthy eating. At snack times we provide nutritious food, which meets the children's individual dietary needs. Drinking water is available throughout all sessions. We ask for a voluntary contribution of £1 per week for snack. This enables us to buy more unusual snacks for the children to try.

Safeguarding

As part of St Michael's Academy and Children and Family Centre, the Nurture Nursery promotes the safeguarding of children as a top priority in all that we do. Each staff member and volunteer have an Enhanced Criminal Record Check. All staff are trained in Warwickshire County Council Safeguarding Children's Board procedures and our duty to protect children is paramount. If you would like a copy of our Child Protection please ask at the Children and Family Centre Reception.

Equal Opportunities and Inclusion

St Michael's Nurture Nursery is committed to valuing diversity by providing equality of opportunity and anti-discriminatory practice for all our children, families and staff. Equal opportunities is about making sure everyone is included and helping all children and adults fulfil their potential.

Special Needs/Additional Needs

We offer full support and guidance for all children and parents/carers with special or additional needs. We will work closely with you to provide the best care we can in a safe, stimulating environment that caters for your child's individual needs. We ask you to talk to us if you are at all concerned about your child's development.

Medication

It is recognised that from time to time, although some children need long term medication such as inhalers, they are considered well enough to attend our setting. We will ask you to complete a medication form before we are able to administer any medicine to your child. We have a full medication policy which is available on request.

Sickness Policy

Often young children are prone to infection and communicable diseases. We take precautions to minimise risks in this area as outlined in the Health and Safety policy. We also work in partnership with parents/carers to ensure that children who are ill are well cared for and that the following procedures are applied:

- If a child is unwell during their time with us then authorised persons will be contacted to arrange for the child to be collected.
- We reserve the right to exclude children from the setting if they are ill or infectious.
- Parents/Carers are required to inform us if their child has been recently ill or are suffering from any medical condition.
- If your child is unable to attend for any reason, the parent/carer must inform us at the earliest opportunity.
- Any information received from parents/carers regarding children's health, will remain confidential. We will alert all parents of an outbreak of any illness should the need arise e.g. chickenpox, without breaking confidentiality.

In the event of a child requiring medical treatment parents/carers will be contacted at the earliest opportunity. When parents/carers make an application for their child to join our provision, they are asked to sign to give their permission for emergency medical treatment in the event that they cannot be contacted. This can be found in the main registration form.

No Smoking Policy

St Michael's Children and Family Centre operates within the law and has a no smoking policy. This means that there is no smoking or no use of E cigarettes allowed within the grounds or premises.

Uncollected Child Policy

In the event that a child is not collected by an authorised adult at the end of a session, we will ensure that the child receives a high standard of care in order to cause as little distress as possible. We inform parents/carers of our procedures so that, if they are unavoidably delayed, they will be reassured that their children will be properly cared for. If such an event occurs we put into practice a procedure to ensure the safety of the child.

- Parents of children joining us are asked to provide specific information which is recorded on our Registration Form including:
 - Home address and telephone number - if the parents do not have a telephone, an alternative must be given, perhaps a friend or neighbour.
 - place of work, address and telephone number (if applicable)
 - mobile telephone number (if applicable)
 - Names, addresses, telephone numbers of adults who are authorised by the parents to collect their child from the setting.
 - Information about any person who does not have legal access to their child; and who has parental responsibility for the child.
- Parents are informed that if they are not able to collect the child as planned, they must inform us so that we can begin to take back-up procedures. We provide parents with our contact number. However, if a child is not collected at the end of the session, we undertake the following procedures:

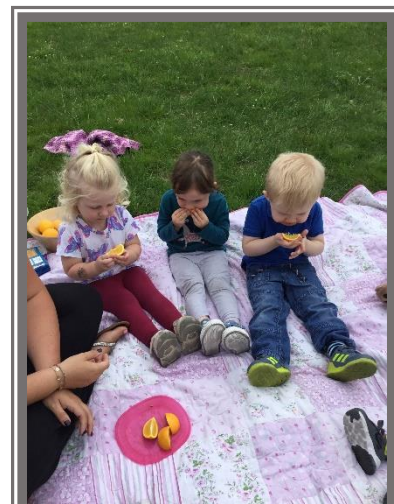
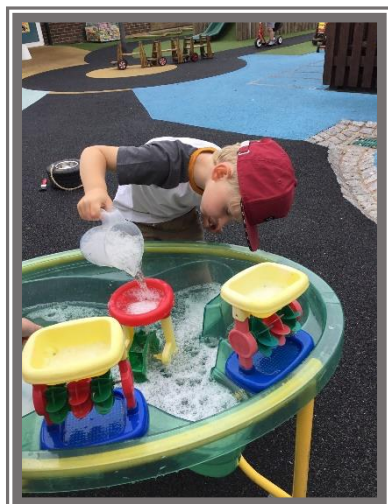
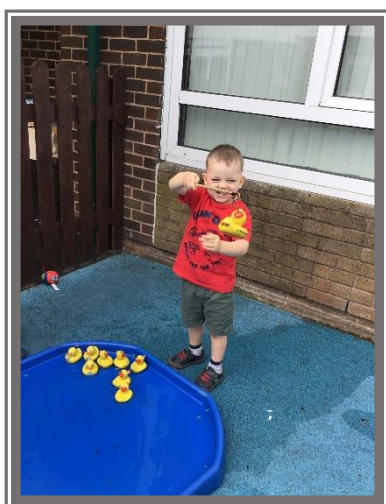
- If a child is not collected at the agreed time, then a charge will be made if this happens on a regular basis.
- If a child remains uncollected at the end of their session, every attempt will be made to contact the parents or nominated carers. However, if all attempts fail and the child remains uncollected after a period of **one hour**, in line with our Uncollected Child Policy, we will contact Children's Services.

Jewellery

For health and safety reasons, and in line with our school policy, we will not admit any children into crèche or Nurture Nursery sessions if they are wearing large or hooped earrings or any other jewellery.

This Information Booklet is just a 'snap shot' of St. Michael's Nurture Nursery. If you would like more information please refer to our website, which has comprehensive information including policies not listed above.

Website address: <https://www.stmichaels.covmat.org/>



ALLOCATION OF PLACES

How many sessions can my child attend?

Children can come to nursery for up to nine sessions and for a minimum of two sessions per week, depending on their age. Unfortunately, we do not offer just one session a week as in our experience children do not usually settle well if they come just once a week. If you are concerned about your child settling it is often useful to get them used to stay and play sessions at the Children and Family Centre or take advantage of the adult sessions where your child can be cared for in our crèche.

Registration of Interest and Waiting List

If you would like a place in our Nurture Nursery place, you will need to complete a registration of interest form, your child will then be placed on our waiting list. Once a place becomes available in our Nurture Nursery the Early Years Lead will contact you to arrange a meet and greet and discuss your child's induction programme.

Our admissions policy is available on request.

NURTURE NURSERY FEES

St Michael's Children and Family Centre Nurture Nursery is open all year round and offers three hour sessions, both mornings and afternoon, for children aged 2-3 years.

CHARGES

The costs are as follows:

Nurture Nursery Non-Funded Sessions	Fees 1 April 2025 - 31 March 2026	Cost per Session (3 hours)
2 year olds	£7.66 per hour	£22.98
3 year olds	£5.50 per hour	£16.50
Lunchtime Session	£7.50	
Snack Contribution (voluntary)	£1.50	

2 YEAR OLD PLACES

Nurture Nursery is currently open for 2 year olds as follows:

Monday	8.45 - 11.45am	Monday	12.30 - 3.30pm
Tuesday	8.45 - 11.45am	Tuesday	12.30 - 3.30pm
Wednesday	8.45 - 11.45am	Wednesday	12.30 - 3.30pm
Thursday	8.45 - 11.45am	Thursday	12.30 - 3.30pm
Friday	8.45 - 11.45am		

We request a child attends for a minimum of two sessions per week.

3 YEAR OLD PLACES

NURSERY EDUCATION FUNDED PLACES (NEF)

We offer a limited number of 15-hour places for 3 to 4 year olds, sessions times are as above.

30 HOUR PLACES

We offer a limited number of 30-hour places for 3 to 4 year olds as follows:

Monday to Friday

8.45 am - 3.30 pm

Friday Mornings

8.45 am - 11.45 am

Funding for 2HELP, NEF and 30 HOURS can be used as follows:

1. Term time (38 weeks)
2. Stretched and used all year round, during school holidays.

2HELP Places

- If you are claiming certain benefits or tax credits you may be entitled to a free nursery place for up to 15 hours per week from the term after your child's 2nd Birthday. Please see the following link to apply for funding or for more information contact Joanne Burrridge (Early Years Lead): <https://www.warwickshire.gov.uk/childcarecosts>

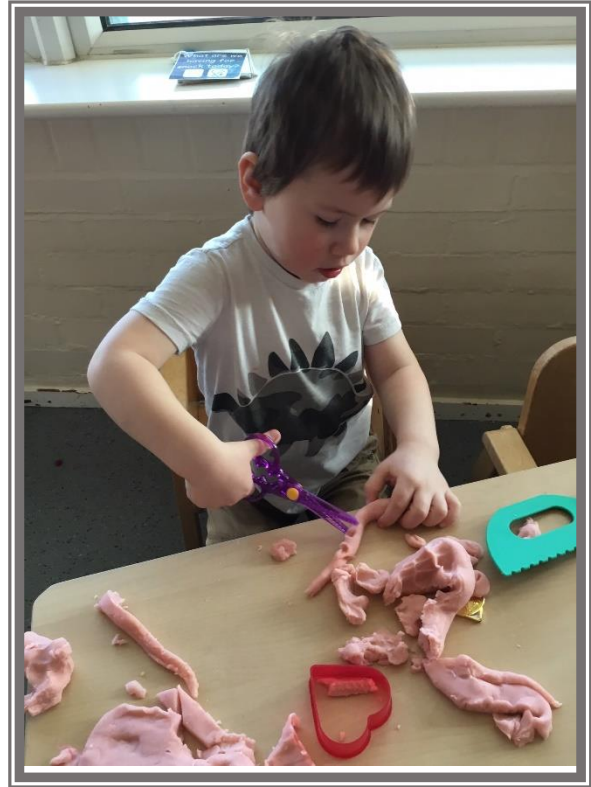
Tax Free Childcare Scheme

- You can pay for your Nurture Nursery sessions using the Governments Tax Free Childcare Scheme. To pay using this method you will need to register for a Tax-Free Childcare account. You can then make payments directly into the Nurture Nursery's bank account.

For more information on helping to pay for childcare please visit:

childcare <https://www.childcarechoices.gov.uk/>

We love playing at Nurture Nursery...



NOTES